

Sample Transfer Certificate – TO BE PRINTED ON SCHOOL LETTERHEAD

1. Name of the Student.....
2. Birth Place
3. Nationality.....
4. Date of birth - dd/mm/yyyy
5. Date of birth – in words
6. Class to which he/she was admitted Year
7. The present class Year.....
8. Last date of attendance in school.....
Result at the end of the academic year
a. Passed and Promoted to class For the academic year
9. Observations/Remarks if any.....

Head Master/ Principal/Director (Please specify)

Name.....

Signature.....

(School Stamp)

Date